

**LONDONDERRY HOME OWNERS ASSOCIATION
PAYMENT PLAN 2024**

8331 London Way Drive, Spring, Texas 77389

Dear Homeowner,

Thank you for your interest in exercising the Payment Plan (PP) option for your LHOA annual dues. This letter specifies the PP details for paying the 2024 LHOA Annual Maintenance Fees and serves as a written and binding agreement/contract between you and The Board of the Londonderry Homeowner's Association (LHOA).

Payment Schedule: The LHOA must receive all scheduled payments in the amount and by the date specified to avoid late fees:

January 15, 2024	\$100.00*
February 15, 2024	\$100.00*
March 15, 2024	\$100.00*
April 15, 2024	\$100.00*
Total Due:	\$400.00*

Late Fees: All payments must be made as scheduled to avoid the late fees. The final mail pick-up will be at 9:00 PM on the 15th of each month and late fees will be assessed on the 16th if payment is not received by the final mail pick-up time. The PP can be voided for non-payment and payment in full will be required if payments are not made as agreed.

Payment Methods: The LHOA accepts cashier's checks, money orders and personal checks payable to the Londonderry HOA. Place your payment in the secure mailbox on the street in front of the clubhouse OR mail payment to Londonderry HOA, 8331 London Way Dr, Spring, Texas 77389.

A \$50.00 insufficient funds fee will be assessed on all returned checks. You will be charged a late fee if the payment is not received by the due date. We are not able to accept payments by overnight delivery.

NO POST-MARKED CHECKS ARE ACCEPTED AND WILL BE RETURNED TO YOU. NO CASH PAYMENTS WILL BE ACCEPTED.

PLEASE READ CAREFULLY. OUR ONLINE PAYMENT OPTIONS HAVE CHANGED.

*You can pay Online by Credit Card or ACH; a Convenience Fee will be assessed as follows: Credit Cards will be assessed 3% of amount paid and ACH checks will be assessed 1% of amount paid.

To receive a PAYMENT LINK on your invoice, please send your request to make payment either by check or credit to treasurer@londonderryhomeowners.com. Your invoice will be adjusted with the fee amount and re-sent to you with the payment link.

You can contact treasurer@londonderryhomeowners.com to set-up payments on Auto Draft. Auto drafts will be processed on the 15th of each month. The convenience fee as stated above will apply to Auto Draft payments.

Please sign and date a copy of this agreement. Keep a signed copy for your records. Mail the Payment Agreement to 8331 London Way Dr, Spring, TX 77389 or place in the secured mailbox in front of the clubhouse at the curb. Include your first payment with the Payment Agreement. All Payment Agreements must be received no later than Jan 15, 2024.

We appreciate your prompt payment of your HOA dues. Please contact us if you have any questions or need any additional information. Your contact for questions is Maria Shaver at treasurer@londonderryhomeowners.com.

The Board of Directors of the Londonderry Homeowner's Association

Homeowner Name(s): _____

Homeowner Email (required): _____

Homeowner Phone (required): _____

Homeowner Address (required): _____

Property Street Address (for Rentals): _____

Homeowner Signature _____ Date _____