

Londonderry Board Meeting Minutes – November 2020

8331 London Way Dr. Spring, Texas 77389

November 10th, 2020

Board Members Present: TC Munoz, Maria Shaver, Jennifer Joines, Cheryl Thomas, Matt Crager and Dave Rush.

Homeowner's Present: Kirsten Williams, Cindy Hamm, Bret Shriver

Proceedings:

- Sound off 7:00 p.m.
- Board meeting called to order at 7:08 p.m.
- October meeting minutes reviewed

Treasurer's Report:

- Treasurer's Report was read and discussed.
 - Discussion over new payment plan for 2021, changed from 3-month to 4-month payment plan.
 - Discussion when to charge a late fee and interest fees on late accounts.

Committee Reports:

ACC:

- ACC – 2 new requests, one for a bedroom addition to garage and Dave will keep us apprised if there are major changes.

Deed Restrictions:

- Adding deed restriction letters to QBs for reports to be made each month

Welcome Committee:

- Discussion on letter to go out to new homeowners.

Children's Committee:

- Committee is sending out a form to be completed for children to receive a Christmas goodie bag. Will be picked up at the clubhouse and not delivered to homes.

Old Business

- Nominating committee – President – TC Munoz; Parliamentarian – Matt Crager; Treasurer – Maria Shaver; Newsletter Editor – Jennifer Munoz; Sgt at Arms – Robert Downey; Vice President – Dave Rush
- Floor open to nominations – Kirsten Williams nominated Curt Williams for the Vice President position; Dave Rush nominated Joann Chason for Secretary
- Election date set for December 12th, times TBD; HOA set a meeting to organize the election details and ballots for Wednesday, Nov 11th.
- Tires and playground bid, motion to accept bid from May Recreation for \$23,772.72. To start in January due to budget restrictions.
- Dead tree removal bid – tabled to add tree trimming near sheds.
- Matt discussed outstanding, unapproved invoice from former electrical contractor that was addressed, and board motioned to hold off paying the invoice until further discussion with former electrical contractor.
- Clean out storage room/closet – date set for December 12
- Wood purchased for tennis court benches, waiting on wood to dry before installation.
- Auditing committee – TC designated Cindy Hamm to head the Audit Committee
- Clubhouse wifi upgrades – upgrade mid-range at \$265 each month, motioned & approved.

- New home build reviewed. Dave to send letter/email to new homeowner with our responses to her questions and requests.

New Business:

- Contracts for bookkeeper & cleaning service discussed, more contracts discussions to be done at the December meeting for January 2021 start.
- Kitchen cabinet doors to be repaired by Matt & Dave
- Christmas lights installation. We received 3 bids (\$150, \$200, \$700) and motion to accept bid for \$150. Motion to spend \$100 was approved to order red lights to switch out with all white lights.
- Maria recommended changing the HOA emails/website hosting to Host Metro new web hosting/website. Maria motions to replace Weebly with HostMetro for webhosting for \$250 for 3 years, approved and passed.
- Additional electrical wiring repair needed on playground pole light – Matt to call electrical contractor for quote.
- TC appointed Cindy Hamm to chair the election clerk position and get 2 additional people to help count votes. Maria to mail out ballots to non-resident homeowners.
- Due to election on December 12th, normal HOA board meeting being moved to 3rd Tuesday, December 15th.
- Security camera plug to be adjusted on the mounted area in storage room to be out of the way.
- New light in pool area to be adjusted or changed out, Matt to call electrical contractor
- Removal of damaged playground base – TC & Dave to remove the sharp base of the broken equipment.
- Monitor, laptop/desktop, desk, HOA designated wifi printer, tabled to 2021
- Discussion about new look to entrance, tabled to 2021
- Swim waiver discussion for 2021, postponed till early 2021.
- Discussion for year-round adult only swim tabled until 2021.
- David Rush to get with insurance company to discuss waivers -tabled to 2021
- Swim team – Will meet with TC 2021
- A/C surrounding fencing, tabled to 2021

Meeting Adjourned @ 9:50 p.m.